

## **Summary Sheet**

### **Title**

Allocation of Capital Funding in relation to re-deployable Closed Circuit Television cameras (CCTV)

### **Assistant Director Approving Submission of the Report**

Tom Smith, Assistant Director for Community Safety and Street Scene

### **Report Author**

Sam Barstow, Head of Community Safety and Regulation

### **Ward(s) Affected**

All wards

### **Executive Summary**

The Budget and Council Tax 2019-20 reports taken to the Council Meeting on 27 February 2019 approved additions to the Council's Capital Programme up to and including the 2022/23 financial year. As part of this, £50,000 was approved for 2019/20 in order to enhance CCTV capacity within wards and provide additional provision within Clifton Park.

The utilisation of technology to enhance the Council's drive to tackle anti-social behaviour is critical to improving the outcomes delivered by the Council and partners alike, in order to deter and punish offenders whilst improving the quality of life of residents.

Following consideration of a range of options, the following recommendations are made.

### **Recommendations**

Utilise £14,471.58 of the capital allocation within Clifton Park for the installation of an additional CCTV unit and associated cabling.

The remaining £35,528.42 to be utilised for the purchase of additional re-deployable units, which will provide enhanced capacity to wards.

### **List of Appendices Included**

None

### **Background Papers**

None

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

None

**Council Approval Required**

No

**Exempt from the Press and Public**

No

**Title:** Allocation of Capital Grant in relation to Closed Circuit Television (CCTV)

**1. Recommendations**

- 1.1 Utilise £14,471.58 of the capital allocation within Clifton Park for the installation of an additional CCTV unit and associated cabling.
- 1.2 The remaining £35,528.42 to be utilised for the purchase of additional re-deployable units, which will provide enhanced capacity to wards. The purchase of 12 re-deployable CCTV cameras at a quoted £2,818.77 + VAT per unit equates to a total cost of £33,825.24 + VAT.
- 1.3 The allocation of the additional units is driven by neighbourhood working with requests coming from regular ward level meetings. Additionally, deployments will be restricted to short term deployment to ensure the resource is shared across all wards.

**2. Background**

- 2.1 Council approved a total of £50,000 of capital funding in February 2019 to be used during 2019/20, in order to enhance CCTV capacity within wards and provide additional provision within Clifton Park.
- 2.2 During the previous year (2018/19) a capital fund of £60,000 was approved in order to provide a CCTV capability for each ward, with the deployment jointly managed with ward Councillors. This sum enabled the purchase of 21 individual re-deployable units, which allows one camera to be dedicated to each ward within the borough. The Information Commissioners Office Guidance requires public bodies installing CCTV to “judge the necessary quality of images” by taking “into account the purpose for which CCTV is used and the level of quality required to achieve the purpose”. In the case of crime or anti-social behaviour, the images must be of an evidential quality which carries various requirements in relation to resolution, frame rates, storage and retention and hence the units cost significantly more than those commonly available to the general public. Re-deployable units also carry significantly more hardware and software within each individual unit, which increases cost.
- 2.3 Alongside the 21 units purchased in the previous financial year, an additional five are available primarily for anti-social behaviour issues; however there is a high failure rate within these units so they are less suitable for long term deployment. There are an additional 50 re-deployable units available primarily for environmental issues which vary between overt and covert capability.

### **3. Options considered and recommended proposal**

- 3.1 Consideration has been given to the purchase of alternative types of units, in an effort to secure more dedicated provision to each ward. Due to the evidential requirements in relation to the purposes for which this type of CCTV is used (crime, disorder and anti-social behaviour) a certain level of specification is required. This requirement reduced the potential for a CCTV unit for each ward, which then introduces the need to be able to re-deploy the units, which again pushes up costs due to the additional hardware required in each unit.
- 3.2 Consideration was also given to utilising the capital allocation to enhance the fixed system, replace older units and support fixed CCTV provision. As this would not achieve enhanced capacity within each ward, this option was rejected.
- 3.3 The recommendations made are as follows;
- Utilise £14,471.58 of the capital allocation within Clifton Park for the installation of an additional CCTV unit and associated cabling.
  - The remaining £35,528.42 to be utilised for the purchase of additional re-deployable units, which will provide enhanced capacity to wards. It is estimated that this would equate to an additional 10 to 12 re-deployable CCTV units.
  - The allocation of the additional units is driven by neighbourhood working with requests coming from regular ward level meetings. Additionally, deployments will be restricted to short term deployment to ensure the resource is shared across all wards.

### **4. Consultation**

- 4.1 Consultation has taken place with the Cabinet member with responsibility for Community Safety and Street Scene.

### **5. Timetable and Accountability for Implementing this Decision**

- 5.1 Procurement of additional re-deployable units can take place quickly based on previous procurement processes and the same supplier can be engaged. Processes are already in place for deployment of the units, working closely with ward Councillors, which means units would be available for deployment immediately on delivery, which is likely to take around 8 to 10 weeks.

## **6. Finance and Procurement Implications**

- 6.1 The Budget and Council Tax 2019-20 reports taken to the Council Meeting on 27 February 2019 approved additions to the Council's Capital Programme, up to and including the 2022/23 financial year. As part of this, £50,000 was approved for 2019/20, in order to enhance CCTV capacity within wards and provide additional provision within Clifton Park.
- 6.2 It is estimated that the CCTV camera at Clifton Park will cost £14,471.58. The re-deployable CCTV cameras will cost £2,818.77 + VAT.
- 6.3 It is possible that the deterrent effect of CCTV systems will have a positive effect on the resources required to remove fly-tipping and to deal with fly-tipping enforcement. Whilst no revenue savings are currently identified relating to this, any savings will be captured as the project progresses.

## **7. Legal Implications**

- 7.1 The installation and deployment of CCTV cameras in the borough must be done in accordance with the Council's own CCTV policy and RIPA policy and in accordance with all relevant legislation and guidance set out within each policy document. This is in order to ensure that any evidence captured is lawfully obtained and not therefore subject to any potentially successful legal challenge.

## **8. Human Resource Implications**

- 8.1 There are no direct HR implications arising from this report.

## **9. Equalities and Human Rights Implications**

- 9.1 Equality and human right implications are considered as a part of the Council's policy and each deployment is subject to thorough assessment.

## **10. Risks and Mitigation**

- 10.1 Advice has been sought in relation to procurement of the CCTV units to mitigate any risks in relation to the purchase. This has confirmed that the Council is able to engage the same supplier.

## **11. Accountable Officer(s)**

- 11.1 Sam Barstow, Head of Service for Community Safety and Regulatory Services.

Approvals obtained on behalf of:-

	<b>Named Officer</b>	<b>Date</b>
Strategic Director of Finance & Customer Services		25/6/19
Assistant Director of Legal Services	Liz Anderton	27/09/19
Head of Procurement (if appropriate)		
Head of Human Resources (if appropriate)	John Crutchley	01/10/19